

Rockefeller's Grille

Restaurant Information
412-777-9600
1833 McKees Rocks Road
McKees Rocks, PA 15136



Nicole Smith
412-403-3317
Event Coordinator
By appointment only

Banquet Contract, Luncheon Menus, and Details

“The Room at Rockefeller’s” entertains parties as intimate as 40 and as large as 170 guests, depending on event style. A minimum of 40 people is required to reserve the banquet room. If your final count proves less than 40 guests, you will be charged for our minimum requirement of 40 people. There will be NO EXCEPTIONS.

Room Rental Fee

A room rental fee of \$250 and a signed Event Confirmation form are required to hold any event date and must be received no later than 15 days after the event date is scheduled.

Cash, check or credit card is acceptable for rental fee payment. The full amount of the rental fee may be refunded up to 60 days prior to your scheduled event. Under 60 days,

NO REFUND.

If booking the room less than 60 days prior, the above refund amounts and timelines still apply. Please note that this room rental fee is payment for 3 hour use of the facility.

Event Time

The Banquet Facility may be occupied up to 3 hours without charge. There is a minimum charge of \$100 per additional hour, plus gratuity, and extension must be agreed upon before the start of the event.

Event start times Sunday through Friday are determined by the hosting party.
Event start times on Saturday are preset to allow 2 events per day.

Please understand that the Banquet Facility may be booked by another party before or after your event, in order to accommodate all parties, please be mindful of your arrival and departure times. After the event the cleanup must be completed within 20 minutes after event end-time.

Pricing

All pricing is determined by menu, bar packages and guest count, with consideration of special requests and/or additions.

Final menu is due no later than 14 days prior to event date. Final head count is required no later than 10 days prior to event date. The final head count is the number you will automatically be charged for. This number may increase for additional guests, but will never decrease for guests that do not attend.

Billing

Final payment is due at the conclusion of your function. The final bill is calculated using the final head count. There will be a 7% Sales Tax on food and non-alcoholic beverages, a 7% Sales Tax on alcohol and a service gratuity on all food and beverages. All events are 20% gratuity regardless of menu.

Cash, check or credit card is acceptable for final payment.

Food

All food items, with exception of dessert (see below), must be purchased through Rockefeller's. Remaining food at the completion of the event becomes property of the hosting party. Food prepared and/or purchased from Rockefeller's will be wrapped in one container for the host. Take-out containers and/or cake boxes are not provided by Rockefeller's. Please provide containers for your guests and remaining desserts. Rockefeller's can supply take-out containers for an additional fee of \$15.00.

The hosting party is welcome to provide their own cake, cookies and other dessert items. Fresh fruit and fruit salad are not permitted to be brought in and must be provided by Rockefeller's. Use of china and silverware are available for all desserts. To have the staff tray desserts there is a fee of \$30. Cakes may be cut and plated by our staff at no additional charge. No ice cream or popcorn bars permitted. Rockefeller's offers a limited dessert menu at additional charge.

Note: Dessert items are the only outside food permitted and restrictions apply.

Chocolate Fountains

Chocolate fountains are not permitted unless a certified business is hired to maintain and run the fountain. Chocolate fountain set up, clean up, and maintenance are not the responsibility of our staff. The hired business is responsible for all setup, maintenance and cleanup of this equipment. When using a chocolate fountain you must provide paper/plastic plates and skewers, use of our china is not available for this item.

Pretzels and Chips

These items must be purchased by Rockefeller's, a charge of \$4.00 per basket will apply.

Linen

Every event has full use of linen. All tables are covered with white linen, including the accessory and buffet tables which are finished with a grey skirt. We provide a limited selection of specialized napkin colors, free of charge and available upon request and dependent upon availability.

Alcohol

Due to Pennsylvania Liquor Control Board laws ALL alcohol must be purchased through "The Room at Rockefeller's" and is restricted to the banquet facility. Drink service will not be provided from the main restaurant bar. Alcohol is not permitted to leave the building, including the outside designated smoking area.

All persons consuming alcohol on site must be 21 years of age with valid identification. No alcohol will be served to anyone without proper identification, no matter their age. We reserve the right to refuse service to any individual who appears to be intoxicated, not of legal age, unable to provide proof of age or is providing alcohol to anyone who appears intoxicated or is not of legal age.

Entertainment

"The Room at Rockefeller's" provides XM Satellite Radio with an extensive variety of music selections, as well as a five-disc c.d. player to be used with your own c.d.'s (all c.d.'s must be set to play randomly or continuously). These items as well as a microphone and podium are provided at no additional cost. A fee of \$25 apply for use of our overhead projector/television (computer not included).

A dance floor can be rented for \$150.00.

Entertainment continued

Projection screens, table-top projectors, computers, D.J. service, live entertainment, etc. are not provided by the banquet facility. The hosting party is welcome to provide all of these with consideration to appropriateness and space. Projector can be rented for \$25.

Decorations

Hosting parties are welcome to decorate the banquet facility. Access to the room is 1 hour before the scheduled start time. If you need to come earlier than the 1 hour allotted, a \$30 early set up fee will be applied per 30 minutes you arrive before scheduled. Arrangements can be made to store decorations the day before the event (if space is available). If necessary, due to time constraints, decorations may be delivered and arranged by staff, with proper instruction and appropriate decorating fee. Anything left after event is liable to be thrown away. Rockefeller's is not responsible for left/forgotten items.

"The Room at Rockefeller's" does not provide centerpieces or decoration for any event.

The following decorations are NOT PERMITTED:

- * No hanging of any wall decorations.**
 - * Open flames, all candles must be protected by glass or suitable substitute.**
 - * Any confetti, or its likeness. *Balloons filled with any type of confetti.**
- If used, deposit will be forfeited.**

Damage

Any damage that occurs during the event will become the responsibility of the hosting party. You may choose to have a brief inspection of the banquet facility prior to your function, please make arrangements with management.

Entrance and Parking

Please notify your guests that the entrance to the banquet facility is located on the side of the main restaurant building. Parking is available in the rear and/or front parking lots. Handicap parking is available in the front lot and a handicap accessible drop-off site is located at the side entrance with an overhang for inclement weather.

Driving Directions are available on our website, www.rockefellersgrille.com

Location and Contact Information

This information is provided for your reference and to be distributed to any guests, vendors, or entertainers, you may be hosting or facilitating for your event.

1833 McKees Rocks Road

McKees Rocks, PA 15136

412-777-9600

Nicole Smith, Event Coordinator

412-403-3317

Nicole@Rockefellersgrille.com

Thank you for considering our facility!

Summary of various fees:

Room rental \$250

Cookie trayng \$30 (you are welcome to tray your own cookies/desserts)

Takeout containers \$15 (you are welcome to bring your own containers)

Early decorating \$30+

Dance floor \$150

Projector Rental \$25

Extra hour \$120

Decorating fee (dependent on depth of task)

Tax and gratuity

Traditional Buffet Pricing



One Entrée Package \$19.95
Two Entrée Package \$22.95
Three Entrée Package \$25.95

Traditional buffets include fresh rolls, butter, vegetable or potato, salad and pasta. 3 hour room usage, use of linen, non-alcoholic beverages, cake cutting, cake plating, and coffee buffet.

Salad, coffee, and cake service at table:
\$.75 per guest per service

Add an additional Salad, Vegetable or Pasta \$2.50 per guest.

Luncheon Buffet Pricing



One Sandwich Platter Package \$16.95
Two Sandwich Platter Package \$18.95
Three Sandwich Platter Package \$20.95

All lunch buffets include fresh rolls, butter, 1 pasta and 1 salad, 3 hour room usage, specialty linen, non-alcoholic beverages, and coffee buffet.

Add an additional Salad, Vegetable or Pasta \$2.50 per guest.

Tax and Gratuity

All buffet package cost is determined before
7% sales tax and 20% service gratuity.
This total is calculated and presented
at the time of the final bill.

Buffet Menu



Traditional Buffet Packages

Choose your entree selection(s) from the following:

Chicken Selections:

Breaded Boneless Chicken Medallions

Chicken Romano

Chicken Marsala

Chicken Parmigiana

Stuffed Chicken

Grilled Chicken with roasted red peppers and provolone

Seafood Selections:

Baked Scrod

English Cod

Pork Selections:

Baked Ham

Hot Sausage with peppers & onions

Beef Selections:

Beef Tenderloin with mushrooms in au jus

Italian Meatballs

Meatloaf

Choose one vegetable or starch selection:

Green Bean Almondine

California Blend

Broccoli

Corn

Glazed Carrots

Parsley Potatoes

Potato Casserole

Scalloped Potatoes

Rice Pilaf

Mashed Potatoes

Choose one pasta selection:

Baked Penne

Penne

Linguini

Fettuccine

served in tomato or marinara sauce.

Additional specialty sauces available upon request for an additional \$1.45/guest

Choose one salad selection:

Tossed Salad served with

Ranch and Italian

Caesar Salad

served with

Caesar and Italian

Coleslaw

Pasta Salad

Potato Salad

Fruit Salad (Seasonal)

All buffet packages include fresh rolls with butter, coffee, hot tea, iced tea, and fountain drinks.

Buffet Menu



Luncheon Buffet Packages

Choose your entree selection(s) from the following:

Choose your sandwich platter selection(s) from the following:

Croissant Platters:

Chicken Salad

Tuna Salad

Ham and American

Turkey and Provolone

All topped with lettuce
and tomato.

Build Your Own Deli Platters:

Assorted Meats and Cheeses

Build Your Own Platters include,
lettuce, tomato, onion and condiments.

Sandwich Rings

Italian

Roast Beef

Turkey

Choose any two selections:

Garden Greens:

Tossed Salad

Caesar Salad

Coleslaw

Specialty Salads:

Fruit Salad (seasonal)

Pasta Salad

Potato Salad

Pasta:

Ziti

Baked Ziti

**All buffet packages include fresh rolls with butter,
coffee, hot tea, iced tea, and fountain drinks.**

***Indicates a preset amount of each will be set out. If all of one goes, it will not be
replenished until the other variety becomes limited.**

Nicole Smith, Event Coordinator, 412-403-3317, Nicole@rockefellersgrille.com



Breakfast Buffet & Pricing



Includes all of the following:

Scrambled Eggs

French Toast

Home Fries

Bacon

Sausage

Donuts

Regular & Decaffeinated Coffee

Regular & Decaffeinated Hot Tea

Orange Juice & Cranberry Juice

\$17.95 per person.

Items may have to be substituted only if unavailable from purveyor.

All buffet package cost is determined before 7% sales tax and 20% service gratuity. This total is calculated and presented at the time of the final bill.

Breakfast buffet is a minimum of 40 adult guests.

3 hour room rentals for all luncheons.

Buffet price is determined before 7% sales tax and 18% service gratuity.

This total is calculated and presented

at the time of the final bill.

Host must pay for minimum of 40 guests.



Sit-Down Luncheon Menu & Pricing



Luncheon Selections are Pre-order Only

Entrée selections are limited to 3 per event.

SALADS:

Grilled Chicken Salad	\$15.50
Grilled Steak Salad	\$16.25
Grilled Chicken Caesar Salad	\$16.75
Char-Grilled Salmon Salad	\$16.75
Portabella Salad	\$16.25

Add wedding soup or fruit cup to salad selections for \$3.00 more/person.

SANDWICHES/WRAPS:

1/2 Reuben w/ French Fries	\$13.25
Chicken Salad on Croissant w/ French Fries	\$13.95
Cheese Burger w/ French Fries	\$14.95
Portabella Sandwich w/French Fries	\$14.95
Grilled Buffalo Chicken Wrap w/ French Fries	\$15.25
Chicken Caesar Wrap w/ French Fries	\$15.25

Add wedding soup or fruit cup to any sandwich selection for \$3.00 more/person.

Add a tossed salad to any sandwich selection for \$3.50 more/person.

Sit-down luncheons are limited to 3 options only.

3 hour room rentals for all luncheons.

Sit-down luncheon cost is determined before

7% sales tax and 22% service gratuity

This total is calculated and presented

at the time of the final bill.

Host must pay for minimum of 40 meals.



KIM@PITTSBURGHCHARCUTERIE.COM
412.600.1647

**PERFECT ADDITION TO YOUR BANQUET EVENT!
ORDER FOR NEXT PARTY AT ROCKEFELLER'S
PLEASE CALL 412-600-1647 FOR PRICING
MUST BE ORDERED AT LEAST 48 HOURS IN ADVANCE
PITTSBURGHCHARCUTERIE.COM
FOLLOW US ON FACEBOOK AND INSTAGRAM!**



Wine & Spirit Pricing



Consumption/Cash Bar Options

Beer and Wine Pricing

Wine (all selections) \$6.00 per glass
Domestic Bottled Beer \$4.50 per bottle
Craft/Import Bottled Beer \$5.50 per bottle
Seltzers \$7.00
Mimosas \$6.00 per glass

Mimosa Bar

Minimum charge of 1 per person
\$7.00/mimosa

Mixers: pineapple, pomegranate, and orange juice
Fruits: pineapple, strawberries, blueberries, oranges

Signature Drink

Available upon request.
Depending on drink design pricing between \$6-\$8

Consumption bar pricing is determined by consumption amount, gratuity, and sales tax.

Total amount will be added to final bill.

Host must choose liquor package available or beer and wine only.

Cash bar allows guests to pay per drink at the time of service.

There is a cash only register, but guest
may leave a credit card and run a tab.

There are no additional fees for bar staff, service or gratuity.

Event Confirmation



Please complete this confirmation page and return it with your Reservation Fee. The Reservation Fee must be received no later than 15 days from the booking date and the completion of the Event Confirmation no later than 30 days from your booking date.

This represents that I have read, understand, and agree to, all of the terms and conditions detailed in the "The Room at Rockefeller's" Banquet Contract.

With this agreement, I am sending a reservation fee in the amount of \$250.00 to reserve the date of my event. I understand that if my payment is not received within 15 days of booking, and alternate arrangements have not been made, cancellation of my event may occur.

	<hr/> Signature	<hr/> Date
Event Date/Time	<input type="text"/>	<input type="text"/>
Event Type	<input type="text"/>	<input type="text"/>
Contact Name & Number	<input type="text"/>	<input type="text"/>
Contact Address	<input type="text"/>	<input type="text"/>
Email	<input type="text"/>	<input type="text"/>

Amount Enclosed

Payment Type

****Fee may be paid in person, at any time, to a manager at Rockefeller's Grille or mailed to**

Rockefeller's Grille

ATTN: Banquet Fee

1833 McKees Rocks Road

McKees Rocks, PA 15136

****Please do not mail cash ****

**If using Credit Card, please call 412.403.3317
or pay in person at Rockefeller's Grille**